

Listuguj Mi'gmaq Government

Full time, 2 year term Opportunity



Position:	Recreation Assistant	Job Status:	Full time, 2 year term , 31.5 hours/ week
Department:	Social Services Directorate	Salary:	To be determined

Information : Date of Posting – January 26 2012 Closing Date – February 8, 2012

The Social Services directorate is seeking a self-motivated, energetic and responsible candidate to fill the Recreation Assistant position. The successful candidate will assist in carrying out activities with community youth to develop and promote healthy lifestyles and active living through sports and recreation. Assist in the planning, organizing and implementation of recreational, sports and leisure activities and programs and services for the youth of Listuguj. Act as a role model by demonstrating healthy lifestyle, eating and physical activity.

General Requirements :

- Have a degree or college diploma in recreation or in the field of human services, or a high school diploma with related experience. Must pass criminal background check
- Must be able to work flexible hours and weekends.
- First Aid certification an asset
- Excellent verbal and written communication skills
- High level of energy, motivation and initiative
- Ability to work as part of a team as well as independently
- Good facilitation and organizing skills
- Genuinely committed to helping youth succeed and learn and grow through recreational activities and to be physically active
- Ability and willingness to perform required physical tasks
- Strong working knowledge of MS Office, including Word, PowerPoint, Excel, etc.
- Willingness to participate in ongoing learning

Hiring Priority:	Listuguj Mi'gmaq followed by (in order) other Mi'gmaq, other First Nation persons and members of the general public.
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<p>Deadline for applications:</p>	<p>Please forward your resume and covering letter by February 8, 2012 to: Loni Vicaire, 17 Riverside West, Listuguj, QC G0C 2R0; or by email to loni.vicaire@listuguj.ca , indicating in the Subject area: <i>Recreation Assistant Selection Committee</i>. For information, contact Loni Vicaire at 418-788-2136, FAX 418-788-2058. Job description available upon request.</p>
<p>Note: Only those candidates selected for interviews will be contacted</p>	